

FINANCE PAYROLL SCHEDULE

Longevity Calendar 2022-2023



Pay Period	Day's Paid in Pay Check	# Days in Pay Period	Pay Dates
1	July 1 st - July 31 st	22	July 15 th
2	August 1 st - August 31 st	22	August 15 th
3	September 1 st - September 30 th	22	September 15 th
4	October 1 st - October 31 st	21	October 14 th
5	November 1 st - November 30 th	22	November 15 th
6	December 1 st - December 31 st	23	December 15 th
7	January 1 st - January 31 st	21	January 13 th
8	February 1 st - February 28 th	20	February 15 th
9	March 1 st - March 31 st	23	March 15 th
10	April 1 st - April 30 th	21	April 14 th
11	May 1 st - May 31 st	22	May 15 th
12	June 1 st - June 30 th	22	June 15 th

- All time should be approved and submitted to Payroll by the **First Monday** following the end of each pay period.